

Bonnie Brae Elementary School PTO
Meeting Minutes
October 16, 2024

I. Call to Order: 6:03 PM ET

II. Attendance

In attendance:

- **Board Members:** Suheyla Lasky, Melissa Lowden, Sarah Barnett, Michelle Atkin, Kelly Argyros, Erica Witty
- **BBES Administration:** Mr. Birge, Ms. Johnson

III. Welcome

- President's Welcome
 - The PTO is still looking for a President for this year!
- Principal and Staff's Welcome
 - Updates on renovation
 - Hope to have the roof on the addition soon so that the crew can work rapidly on the inside during the winter.
 - Looking forward to the Fall Festival on October 25!
 - Spirit day on October 31 - kids can wear costumes.
 - Stock the Shelves event was well-received and staff really appreciated it.
 - Reminder to fill out the survey to say how kids are getting home on the early release Mondays.

IV. Treasurer's Report

- Expenses were a little more than income this month:
 - Expected due to types of events and purchases that happen at the beginning of the year.
- Other items of note:
 - Teacher supply fund reimbursement
 - Supplies for after school programs
 - Most income was from spirit wear, membership dues, and movie night.
- Timeline for staff to resubmit for reimbursements has passed, though if some trickle in, we will likely still honor them.

V. VP Programs

- **After School Programs and Assemblies**
 - **After School Programs**
 - After school programs rolled out last week.

- Record number of offerings this session.
- Five teacher-led clubs were canceled due to low enrollment, but we also had more clubs than ever before so students were spread over more clubs.
- ~170 students are participating in this Fall session.
- **Assemblies**
 - We're planning for 1-2 assemblies in late winter/early spring.
- **Events**
 - Fall Festival - October 25.
 - Includes games, prizes, activities.
 - Also includes Monster Mash dance - Hector will be DJing.
 - Charleston Wrap has come to an end - we earned ~\$3,000.
 - PTO should be getting a check within the next week.
 - Prizes should be going out within the next week.

VI. VP Fundraising

- **Fundraisers**
 - Cardinal gymnastics needs about 8 more people to sign up in order to keep the October date. If not, we might need to cancel or postpone.
 - Chick-fil-A fundraiser was last week (week of October 7).
 - Wendy's fundraiser is on 11/12.
 - iCode fundraiser is on 11/16.
 - Five Guys restaurant night is on December 10.
 - Family event at the Fairfax Ice Arena in December.

VII. Upcoming Highlights

- The team is working on an updated calendar that parents can subscribe to. It will be posted on the website and a link will be sent to families.
- Read-A-Thon in the Spring: hoping this will be our biggest fundraiser this year.
 - Use an online platform to operate the fundraiser, but the PTO will organize and run it.
 - We are looking for volunteers to organize this.
 - In the past we've gotten ~\$3k-10k for this fundraiser.
- Stock the Lounge:
 - Each of the grades are taking a month to stock the staff lounges. The PTO is looking for:
 - Volunteers to collect/set-up the items.
 - Volunteers to donate items.
- Working to put staff favorite things and Amazon wish lists on the BBES PTO website. PTO plans to send this out to families once it is ready.
- Still looking for a PTO President for this year/next year!

VIII. Adjournment

- Meeting closed at 7:18 pm ET.